



# SOUTHERN ILLINOIS UNIVERSITY CARBONDALE



To: MPA Program Applicant

From: MPA Program Secretary

Enclosed are the materials you requested for application to the Master of Public Administration Program.

Your application file must be complete in order to be considered for admission. This includes: MPA program application, graduate school application, application fee, three requests for recommendation, official transcripts from all institutions attended, and foreign information for international students (TOEFL, copy of passport and financial statement).

**Transcripts are not official unless they are sent directly by the registrar of the college attended.** If any of these items are missing, the admission committee will not review your file. It is your responsibility to see that your file is complete.

There are two application periods for Summer and Fall admission. The first is February 1, and the second is April 1. Those interested in being considered for a graduate assistantship are encouraged to apply by the February deadline and indicate your interest on the enclosed application form.

Applications for Spring admission must be complete by October 1.

Also, for those of you who wish to be considered for nomination of a Master's Fellowship, please indicate this on the application form. If you are interested, your complete application must reach this department by February 1. The Graduate School awards these fellowships in March for the following academic year. Other fellowship deadlines vary from late January to late February. Please contact the Graduate School or this office for the various due dates and types of fellowships offered.

If you have any questions concerning the application process or just need some additional information, please contact us at (618) 453-3177 or e-mail: [mpaprogram@siu.edu](mailto:mpaprogram@siu.edu).

NOTE: You can only apply to one graduate program at a time.

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## CHECKLIST OF APPLICATION ITEMS TO BE SENT TO THE MPA PROGRAM:

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|--|---|
| <input type="checkbox"/> MPA Application             | <input type="checkbox"/> Letters of Recommendation (1) (2) (3)        |
| <input type="checkbox"/> Graduate School Application | <input type="checkbox"/> Fee  |
| <input type="checkbox"/> Transcripts                 | <input type="checkbox"/> Copy of Passport (International Students)    |
| <input type="checkbox"/> Statement of Purpose        | <input type="checkbox"/> TOEFL (International Students)               |
| <input type="checkbox"/> Resume                      | <input type="checkbox"/> Financial Statement (International Students) |
|  | <input type="checkbox"/> GRE Score                                    |