

APPLICATION INSTRUCTIONS

MASTER OF PUBLIC ADMINISTRATION PROGRAM
Southern Illinois University, Carbondale
Mailcode 4501
Carbondale, IL 62901
(618) 453-3177
mpaprog@siu.edu

ELIGIBILITY

All applicants must hold a bachelors degree prior to enrolling for course work in the Master of Public Administration (MPA) Program. A minimum grade point average of 2.7 (4.0 scale) on the last two years of undergraduate coursework is required for admission by the Graduate School.

APPLICATION PROCEDURES

1. Complete the **Application for Admission to Graduate Study**. For line 15, your proposed major is Public Administration, code **PADM**. If you plan to concentrate in aviation administration, write that in. If not, leave the "concentration" line blank. All materials should be returned to the MPA office in Faner Hall, Room 3141. **Do not send anything to the Graduate School.**
2. Complete the Application for **Admission to the Master of Public Administration Program**. Admission is contingent upon approval by both the Graduate School and the MPA Program.
3. **The MPA Program requires one official copy of your transcripts from each institution attended.** International students should consult the enclosed "Transcript Guidelines" so that the application process can be completed in a reasonable amount of time. Please have original/official transcripts sent directly from the institution to the MPA Program.
4. Ask three people who are past or present teachers, supervisors or employers to serve as references. Three Recommendation Request forms are enclosed. Please note that you must complete the first section of the form. If you have any favorable information or material that you would like to submit in support of your application, feel free to do so.
5. **International Students** must meet Graduate School requirements concerning TOEFL scores and proven financial resources.
6. **International Students** are required to send a passport copy listing name and birth date.
7. The MPA Program does not require standardized test scores; however, if you desire an assistantship or a fellowship, you are required to submit GRE scores. These scores may also strengthen applications for admission.

8. To be considered for a graduate assistantship or fellowship, complete the information on the enclosed application form.

QUESTIONS OR ASSISTANCE

For information about non-academic assistantships available outside the MPA Program, write to: Graduate and Professional Student Council, Student Center, 3rd Floor, Mailcode 4419, Southern Illinois University, Carbondale, Illinois 62901, Phone: (618) 536-7721.

For information about student loan work study and summer employment, write to: Financial Aid Office, Woody Hall, B-Wing, 3rd Floor, Mailcode 4702, Southern Illinois University, Carbondale, Illinois 62901, Phone: (618) 536-7721.

Please contact the MPA office if you have any questions regarding the application process. You may email the program at mpaprogram@siu.edu or call (618) 453-3177.

APPLICATION FEE

Applications to graduate programs at SIUC, including the MPA Program require an **Application Fee of \$45.00 U.S.** Checks, money orders or cash are accepted. Credit cards are not. The check or money order for the \$45.00 Application Fee should be made out to SIUC and sent to the MPA Program, Faner Hall, Room 3141, with the application to the MPA Program and the Application for Admission to Graduate Study.