



S O U T H E R N I L L I N O I S U N I V E R S I T Y

March 10, 2006

MEMORANDUM

TO: Recipients of Statement of Economic Interest Forms

FROM: Corey Bradford, SIU Ethics Officer

RE: Submission of the Statements of Economic Interest

The Secretary of State's office will soon be sending you your annual Statement of Economic Interest form for completion. As the University's Ethics Officer, I am responsible for reviewing your completed form and forwarding it to the Secretary of State by May 1, 2006.

2005 Statement of Economic Interest forms are to be completed and filed with the Secretary of State's Office no later than May 1, 2006. Please type or print clearly when completing the form and make any corrections necessary on the pre-printed section containing your address and unit of government. Blank forms can be found by going to the following website <http://www.cyberdriveillinois.com/departments/index/home.html> and clicking on the link labeled "*Statement of Economic Interests to be Filed with the Secretary of State.*"

To allow time for review and forwarding of forms by my office to the Secretary of State, please send the signed original of your statement to **Marianne Shields, Office of Vice President for Financial and Administrative Affairs, 1205 West Chautauqua, MC 6823, Carbondale, Illinois 62901, NO LATER THAN APRIL 17, 2006.** Statements received by Marianne by April 17, 2006, will be submitted to the Secretary of State before the May 1, 2006, deadline. However, forms received by Marianne after April 17, may not reach the Secretary of State's Office by May 1.

Persons who do not meet the deadline are subject to a \$15 late filing fee. Statements received after May 15 are subject to an additional \$100 a day penalty. Failure to file by May 31 may result in forfeiture of office or position of employment. Upon receipt of your form, a filed receipt will be mailed to you by the Office of the Secretary of State. If you have sent your form to Marianne, do not be concerned if you receive a reminder from the Secretary of State's Office.

If you have any questions on this matter, please contact the Human Resources Office at your campus location or phone Marianne Shields at (618) 453-3069 or by e-mail at [mmiller@notes.siu.edu](mailto:mmiller@notes.siu.edu).

Ethics Office, Office of the President, Mailcode 6823  
1205 W. Chautauqua, Carbondale, Illinois 62901