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Appendix A

STUDENT EMPLOYMENT JOB CLASSIFICATIONS

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The following student employment job classifications should be used in completing Section 2 of the Student Employment Referral. If your department has a student employment job that does not fit into one of these job classifications, please contact Financial Aid Student Employment Services at 453-4620 or 453-4629.

Job Name	Job Description	Restrictions	Job Increase Amount
Agriculture & Horticulture	Includes farm, greenhouse and animal caretakers.		
Art/Design, Media/Entertain	Includes crafts, museum, reporters, editors, graphic artists, photographers, broadcast, theater, print and production.		
Craft Shop Instructor		Applicable only to student employees in the Student Center.	.20 per hour
Media Specialist	Set up of sound, lights and other equipment for concerts and stage productions.		.20 per hour
Assistant Manager	Includes students who are assistant managers of a part of an office.		.20 per hour
Building & Grounds	Includes janitorial, general maintenance and grounds keepers.		
Cashiering & Sales	Includes sales clerks, check cashing, ticket sales, cashiers and telemarketing.		
Outside Commission Sales		Applicable only to student employees in the School of Journalism.	
Classroom Assistant	Includes tutors, proctors and notetakers.		
Community Service Tutor	Includes America Reads, America Counts and Family Literacy.		.35 per hour
Model (Nude)		Applicable only to student employees in the School of Art & Design.	.70 per hour
Teacher's Assistant	Teaching activities or classroom supervision.		.20 per hour
Clerical & Office Related	Includes secretarial, receptionists, switchboard operators, accounting clerks, data entry operators and mail clerks.		
Food Service	Includes preparation and serving.		
Laboratory Assistant	Includes computer, language and research lab attendants, maintenance of laboratory facilities, equipment and inventory.		
Library Assistant	Includes library counter attendants, book shelves and bindery workers.		
Manager	Includes students who are managers of a part of an office.		.40 per hour
Personal Care & Service	Includes child care aides, personal attendants and companions, counselors, rehabilitation assistants, physical therapy and medical technicians.		

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Mental Health Companion		Applicable only to student employees in Student Health Programs.	.20 per hour
Protection & Security	Includes Saluki patrol and ushers.		
Sports & Recreation	Includes sports equipment check-out and handlers, pool attendants, recreation assistants and trainers.		
Aerobic/Fitness Instructor		Applicable only to student employees in Intramural Recreational Sports.	.40 per hour
Lifeguard		Applicable only to student employees in Intramural Recreational Sports.	.40 per hour
Sports Official		Applicable only to student employees in Intramural Recreational Sports or Intercollegiate Athletics.	.40 per hour
Technical	Includes computer programmers, LAN administration, WEB site design and maintenance, draftsman, architectural, electronic, surveyors, meteorologists and researchers (includes field work, data analysis and performing experiments).		
Aircraft Mechanic		Applicable only to student employees in Flight Services.	.40 per hour
Central Control Panel		Applicable only to student employees in Physical Plant Service.	.20 per hour
Law Related		Applicable only to law students who are student employees in the School of Law or the School of Law Legal Clinic.	3.35 per hour
Transportation & Delivery	Includes van/transit drivers, dispatchers, delivery persons, mail carriers and car washers.		
Bus Drivers		Applicable only to student employees in Travel Service.	.20 per hour
Flight Instructors		Applicable only to student employees in Flight Services.	.40 per hour