

ANNOUNCEMENT

Date: 1/20/05
To: Campus Community
From: Jeff Holder
RE: Computer Prime Vendor Contract

As of February 2nd, we will be one year into the Dell computer contract with Kennedy Book Store, Inc. (710 Book Store). Purchasing has conducted a cost analysis and we are pleased to announce that SIUC has experienced significant savings during the past year. In addition, technology has improved on most contract items. In comparing current prices to the original contract prices, our savings range from 2% to 15% on servers, 12% to 24.5% on laptops, and 12% to 22.7% on desktops. All contract prices are lower than the Dell Higher Education prices and comparable to the Midwestern Higher Education Commission (MHEC) contract, which covers ten midwestern states.

As a reminder, please note the following points of interest:

- 1) Please go to <http://www.siuc.edu/~purchase/pvc.html> and click on the Dell icon to obtain the current contract pricing. It is very important to save an E-Quote, which is good for 30 days, in order to lock in the price. The contract items are listed on the left hand side of the Premier page. These contract items are highly recommended because they are superior in performance and the prices have been negotiated.
- 2) **Computer orders totaling \$3,500.00 or less can now be purchased with a p-card.** The computer request form can be found at www.siuc.edu/~purchase/forms/computerreq.pdf.
- 3) If Dell makes a mistake in filling an order or if a computer is damaged, the mistake will be corrected at no additional charge to the University **as long as Kennedy Book Store, Inc. has been notified of the discrepancy within 25 days from the shipping date from Dell. This allows them 5 days to pick up the unit and return it to Dell.** Therefore, it is very important to open each box as soon as possible.
- 4) SIU students, faculty, staff, and members of the Alumni Association can utilize the contract in two different ways:
 - a) Contract items found at <http://www.siuc.edu/~purchase/pvc.html> can be purchased at the same price with free shipping. This page also lists Dell peripherals discounted over Dell Higher Education's price.

Interoffice Memo

- b) Other models that Dell advertises on TV and in the catalogs can be purchased from www.seventen.com. There you have access to all of the discounts and free upgrades or free peripherals that Dell offers in addition to an employee discount that can save you up to 13% on top of all of the advertised specials. The actual discount depends on the model and warranty chosen, and is calculated at www.seventen.com. Dell also runs monthly specials on this web page for SIU students, faculty, staff, and Alumni Association members that is not available to other schools. Shipping is only free on this web page if Dell is running a free shipping special.
- 5) SIUC is a Dell Premier Access Tier 2 Program service provider, which means that certified Information Technology individuals have the technical expertise in diagnosing and servicing computer systems owned by the University during the warranty period.
- 6) For Dell Customer Service, call 1-800-234-1490, extension 66902. Per Dan Fox, the best time to call is in the morning.
- 7) All Purchasing questions should be directed to Tina Logan at tlogan@siu.edu or 453-6713. All technical questions should be directed to Shannon Newman at Kennedy Book Store, Inc. at shannon@seventen.com or 549-7304.