

CATEGORY INFORMATION

Advertising	Awards, Gifts, Plaques, Trophies, etc.	Caterers (Approved)
Computer Accessories & Upgrades	Computer Purchases	Computer Software
Copiers	Decorations	Entertainment Expense
Flowers/Floral Arrangements	Food	Furniture
Imprinted Materials	Lab Supplies	Office Equipment
Office Supplies	Payments to Individuals	Payments to SIU Employees
Printing & Duplicating Equipment, Supplies, and/or Services	Radioactive Material	Rush Requests
Speakers, Entertainers & Honorariums	Trade-In (of Equipment)	Used Equipment